



November 9, 2020

Parents/Guardians,

We hope this message finds you doing well. The safety and well-being of the individuals we support is our number one priority. We are writing today, as we are experiencing very high numbers of COVID-19 in our local communities. For individuals living in licensed homes, we are putting our Easing of Restrictions Policy in place (see below). We have currently moved into Phase I, as the rolling average county positivity rate in our service areas is as follows;

Bremer County 27.5%  
Black Hawk County- 24.9%  
Cerro Gordo County- 22.6%  
Chickasaw County- 20.7  
Floyd County- 16%  
Mitchell County- 20.3%

For licensed facilities, all community outings (including Day Hab. Services) and work/work services will be suspended at this time. Day Hab. can be done in the licensed facility for all individuals not in isolation.

All in-person visits at the licensed facilities will be suspended while in Phase I. All families wishing to take their individual home should have a conversation with the area manager regarding their wishes. We want to ensure that everyone is aware that we are not allowing readmissions if the rolling county positivity rate is above 14.99%. At this point, all of our service areas are above 14.99%.

The Treasure Chest Store operations in Charles City and New Hampton have been temporarily closed. Also, we will not be taking donations at this time.

These closures/restrictions will be re-evaluated regularly. We will keep you informed of changes. Check back on our webpage regularly.

If you have any questions, please feel free to contact your area manager for further clarification. Thank you for your understanding.

The Coronavirus Planning Committee

Comprehensive Systems, Inc.  
**EASING OF RESTRICTIONS POLICY**

	<b>PHASE I-HIGH</b> A rolling average County Positivity Rate of 15% or greater and/or a (+) COVID-19 case in the home the last 14 day.	<b>PHASE II-MEDIUM</b> A rolling average County Positivity Rate between 10-14.99% and/or a (+) COVID-19 case in the home the last 14 days.	<b>PHASE III-LOW</b> A rolling average County Positivity Rate of 9.99% or less and no (+) cases in the home in the last 14 days.
<b>Screening</b>	All Comprehensive Systems, Inc. staff will complete a screening and take their temperature at the beginning and end of their shift.	All Comprehensive Systems, Inc. staff will complete a screening and take their temperature at the beginning and end of their shift.	All Comprehensive Systems, Inc. staff will complete a screening and take their temperature at the beginning and end of their shift.
<b>Personal Protective Equipment</b>	Comprehensive Systems, Inc. staff members are issued masks, wear goggles or a face shield, and wash/sanitize their hands. Gowns and gloves may be required for individuals in isolation.	Comprehensive Systems, Inc. staff members are issued masks, wear goggles or a face shield, and wash/sanitize their hands. Gowns and gloves may be required for individuals in isolation.	Comprehensive Systems, Inc. staff members are issued masks, wear goggles or a face shield, and wash/sanitize their hands. Gowns and gloves may be required for individuals in isolation.
<b>Readmissions</b>	No Readmissions during this time.	Individuals who are away from the group home for 14 days or more must have a (-) COVID-19 test within 7 days of admission. Another COVID-19 test will be administered within 24 hours of admission. The individual should isolate to their room for 14 days or wear a mask outside of their room if unable to isolate. If leaving the home for work, etc., should shower and go back into isolation upon return. <hr/> Questionnaire (f625.5) must be answered with	Individuals who are away from the group home for 14 days or more must have a (-) COVID-19 test within 7 days of admission. Another COVID-19 test will be administered within 24 hours of admission. The individual should isolate to their room for 14 days or wear a mask outside of their room if unable to isolate. If leaving the home for work, etc., should shower and go back into isolation upon return. <hr/> Questionnaire (f625.5) must be answered with no responses before returning. <hr/> And there are no positive case of COVID-19 within the home

		<p>no responses before returning.</p> <hr/> <p>And there are no positive case of COVID-19 within the home.</p>	
<b>Visits</b>	<p>In-person visits only occur for Compassionate Care Situations (CMS definition).</p> <hr/> <p>The following visits are encouraged: video visits, telephone visits, or window/door visits with a solid barrier between the individual and the visitor.</p>	<p>In person visits are permitted either outside or in a designated location with prior approval of supervisor (to allot time frames).</p> <hr/> <p>No more than two (2) visitors at one time.</p> <hr/> <p>Visitors must complete screening questionnaire, take their temperature, wear a Comprehensive Systems, Inc. issued mask, and wash/sanitize hands. Visitors who are unable to wear a mask will not be permitted to visit.</p>	<p>In person visits are permitted either outside or in a designated location with prior approval of supervisor (to allot time frames).</p> <hr/> <p>No restriction on number of visitors.</p> <hr/> <p>Visitors must complete screening questioner, take their temperature, wear a Comprehensive Systems, Inc. issued mask, and wash/sanitize hands. Visitors who are unable to wear a mask will not be permitted to visit.</p>
<b>Medical</b>	<p>Telehealth may be utilized.</p> <hr/> <p>Emergent appointments only at this time.</p> <hr/> <p>Staff and individual (as tolerated) should wear appropriate PPE for the duration of the appointment.</p> <hr/> <p>If family member wishes to attend the appointment, attendance through video and audio means is encouraged.</p>	<p>Telehealth may be utilized.</p> <hr/> <p>Medically necessary, routine wellness, and emergent appointments are permissible at this time.</p> <hr/> <p>Staff and individual (as tolerated) should wear appropriate PPE for the duration of the appointment.</p> <hr/> <p>If family member wishes to attend the appointment, they should wear the appropriate PPE for the duration of the appointment.</p>	<p>Telehealth may be utilized.</p> <hr/> <p>Medically necessary, routine wellness, and emergent appointments are permissible at this time.</p> <hr/> <p>Staff and individual (as tolerated) should wear appropriate PPE for the duration of the appointment.</p> <hr/> <p>If family member wishes to attend the appointment, they should wear the appropriate PPE for the duration of the appointment.</p>
<b>Exposure to COVID-19</b>	<p>If there is a potential exposure in the area, stay in phase I.</p> <hr/> <p>For all exposures in the area within 14 days, Comprehensive Systems, Inc. will follow the IDPH recommendations. If</p>	<p>If there is a potential exposure in the area, move back to phase I.</p> <hr/> <p>For all exposures in the area within 14 days, Comprehensive Systems, Inc. will follow the IDPH recommendations. If there is no exposure</p>	<p>If there is a potential exposure in an area, move back to phase I.</p> <hr/> <p>For all exposures in the area within 14 days, Comprehensive Systems, Inc. will follow the IDPH recommendations. If there is no exposure within the last 14 days, refer to each individual's COVID-19</p>

	there is no exposure within the last 14 days, refer to each Individual's COVID-19 Risk Assessment for Community Participation. (RCF-IID)	within the last 14 days, refer to each individual's COVID-19 Risk Assessment for Community Participation. (RCF-IID)	Risk Assessment for Community Participation. (RCF-IID)
<b>Community Based Activities</b>	No community activities or Day Hab Programs outside of the individual's home.	See Individual's COVID-19 Risk Assessment for Community Participation.	See Individual's COVID-19 Risk Assessment for Community Participation.

Adopted 06/17/20 Revised 06/22/20, 06/24/20, 07/08/20, 11/05/20

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